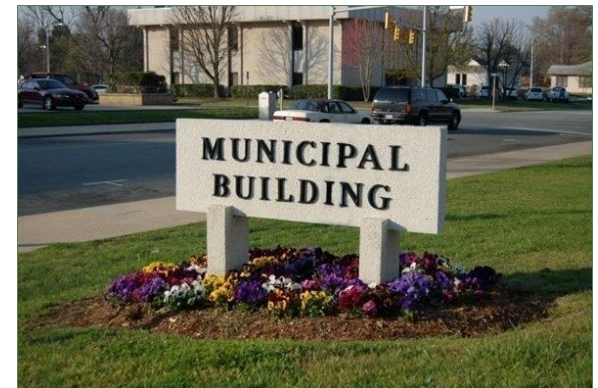




## Signs



Municipal Building  
Planning & Community Dev.  
425 South Lexington Ave  
P.O. Box 1358  
Burlington, NC 27215

Phone: 336-222-5084

Fax: 336-513-5410

CBC: 336-222-5024

<http://www.burlingtonnc.gov/>

Planning and Community Development  
425 South Lexington Ave.  
Burlington, NC 27215

### Temporary Sign Regulations:

The following regulations shall apply to all temporary signs in all districts in which they are permitted, except signs described in 32.12:G.6 of the City of Burlington Zoning Code.

1. Temporary signs shall be allowed for activities expressly permitted in the zoning district in which the business is located.
2. Temporary signs shall not exceed 32 square feet in area. Surface calculations shall not count against minimum area requirements for any permanent business or identification sign.
3. One temporary sign shall be allowed per business location address on individual lots and within unified business developments.
4. Temporary signs may be placed in required front yards provided that the placement of such signs will not obstruct visual clearance from any direction; however, temporary signs shall be placed at least ten feet behind the curb or edge of pavement of any public street and shall not be placed on a public right-of-way or sight easement area except in conformance with Section 32.12:G of the City of Burlington Zoning Code
5. Temporary signs may be lighted in an indirect manner, that is by light sources not visible to the eye from any point when viewing the sign. Indirect lighting includes light sources concealed within plastic signs. No flashing lights or exposed light sources shall be permitted, and all electrical wires and connections shall be completely waterproof. Signs shall be grounded as required by the National Electrical Code and as recommended by the Chief Inspector of the City.

**Disclaimer**—This document is to serve as a general guide to the sign ordinance and does not encompass all requirements and restrictions of that ordinance. Please contact the Zoning Enforcement Officer in the Planning Department for clarification and additional information on signs and sign permits.

## The Purpose:

The purposes of sign regulations are to minimize any detrimental effects of signs on adjacent properties; to prevent advertising, business and identification signs from conflicting with or obscuring signs relating to the public safety; and to ensure that permitted signs do not become a public nuisance or hazard by reason of their size, number, placement or structural condition.

## Standards of All Signs:



- A permit is required for all permanent signs located within the jurisdiction of Burlington.
- Signs must meet the standards of the N.C. Building Code.
- Signs may not be placed within the Public Street Right of Way.

## Frequently Asked Questions:

### **1. Where may I view the Sign Ordinance?**

You may view the Sign Ordinance at <http://www.burlingtonnc.gov/documentcenter/view/74> or visit the Planning Department between 8 am and 5 pm Monday through Friday.

### **2. Are there any signs that are exempt from the ordinance?**

Yes, there are a few exceptions. Please see section 32.12.H of the City of Burlington Zoning Ordinance for a list of signs that are exempt from the Sign Ordinance.

### **3. Does my sign need a permit ?**

All permanent signs are required to be permitted by the Planning Department. Please visit our web site for information on how to obtain an application or call the Zoning Enforcement Officer at 336-222-5084. Signs requiring a permit must be turned in to the Planning Department before installation.

### **4. What happens if my sign does not have the proper permit(s) or is not in conformance with the Sign Ordinance?**

Signs installed without proper permits or that do not conform to the Sign Ordinance are not allowed. If you are found to have a sign that is not in conformance, you will be required to obtain the necessary permit(s) and bring your sign into compliance with the City's ordinance or, if the sign is not allowable, you will be required to remove it.

### **5. Does the Zoning Enforcement Officer remove temporary signs that are not in compliance with the Sign Ordinance?**

Yes. Temporary signs can be a hazard when placed within the public right-of-way (street poles, street landscaping, sidewalks, etc. **See back of brochure for Temporary Sign Regulations.**

### **6. How much does a sign permit cost?**

The cost of the permit depends on the cost of the sign. If the sign cost \$1000 or less the permit fee is \$42. For signs costing more than \$1000 please refer to the application or contact the Zoning Enforcement Officer.

### **7. How do I report an illegal sign?**

You can call our CBC, Connecting Burlington Communities, line at 336-222-5024 or find the link on our website at: <http://www.burlingtonnc.gov>

**For all sign information**—Contact the Zoning Enforcement Officer at 222-5084 for sign permit applications, permit pricing, and additional questions.

